

Betws Community Council Training Plan

Who	What	How	When	Commentary	Outcome
New and returning Councillors	Basic Induction to the Council	Informal session held by the clerk and OVW training courses	As required	Basic induction to provide an understanding of how the council operates. Various documents given to each new councillor as part of their induction.	
All Councillors and Clerk to the Council	Training sessions on Code of Conduct for Members	Formal training sessions held by OVW and CCC	All new councillors and members of staff	Annual refresher opportunities to be made available.	
All Councillors	Module training on all aspects of Council work including Financial Management and Governance	Monthly review of courses available via OVW training programme	Ongoing/as required		
Clerk to the Council	Continuous professional development	Via SLCC publications, training courses and meetings.	Ongoing	The clerk holds ILCA certificate training carried out by SLCC	

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Name of Officer		Code of Conduct/OVW Module 9	Introduction to Local Council Administration (iLCA)	Society for Local Council Clerks (SLCC) Wales Building Your CiLCA Portfolio Course with Paul Egan	Certificate in Local Council Administration (CiLCA)		
Angela Brown		2019 @ CCC	March - Dec 2019 @ £99 + VAT £19.80 = £118.80	6 sessions: 23/3/2022, 27/4/2022, 18/5/2022, 15/6/2022, 6/7/2022, 21/9/2022. Bursary received.	Starts 1/6/2022 for 1 year. Bursary received.		
Name of Councillor	Operational Inspection of Children's Playgrounds Rpii	Code of Conduct/OVW Module 9	Induction (covering role/expectations and the legal framework)	Being an employer/OVW Local Council as an Employer Module 3	Finance (core basic requirements)/ OVW Local Government Finance Module 6	Understanding the Law	The Councillor Module 2
Lynwen Phillips (Resigned 11/12/2025)		2019 @ CCC and 04/02/2021 @OVW £15 as 50% = Bursary					
Michael Jones		6/4/2021 @ OVW		10/11/2022 Thurs day The Council as an Employer - Module 3 - 6.30-8pm @ OVW £30	18/02/2021 @ OVW Free Course		

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Dave Stacey		09/03/2021 @ OVW £15 as 50% = Bursary		22/2/2022 @ OVW Second and Final Free Space for this module	28/4/2021 @ OVW Free Course		
Peter Comley	10/4/2024 and 11/4/2024	to re-book unable to do 22/02/2021 @ OVW = 6/4/2021					8/4/2021 @ OVW
Jose Picouto (Resigned 14/5/2025)		6/4/2021 @ OVW					
Paul Allchurch (Resigned 14/5/2025)		22/6/2022 @ OVW 50% = Bursary	Conducted individually by Clerk 12/5/2022				
Carwyn James		14/6/2022 @ OVW free place	Conducted individually by Clerk 9/5/2022				
Karen McMinn-Davies		15/6/2022 OVW free place	Conducted individually by Clerk 11/5/2022				13/11/2024 @ OVW
Maureen Williams (Resigned 6/11/2025)		6/6/2022 @ OVW 50% = Bursary	Conducted individually by Clerk 11/5/2022				
Emyr Morgan (resigned 14/5/2025)		Code of Conduct training @ CCC 27/9/2023	Conducted individually by Clerk 24/7/2023				
James Derrick	10/4/2024 and 11/4/2024	30/3/2023 @ OVW	Conducted individually by Clerk 16/3/2023				

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Dene Macbeth (resigned 10/1/2025)		23/9/2024 @ OVW	New Councillor Induction @ OVW 30/9/2024				
Louise Waring		23/7/2025 @ OVW	New Councillor Induction @ OVW 03/09/2025				
Betsan Jones		Done with CCC annually	New Councillor Induction previously been a councillor and is the ward's County Councillor				
Name of Councillor	Module 16: Use of IT, Websites, Social Media	Module 17: Making Effective Grant Applications	Introduction to Community Engagement Part 1 – Module 8	Creating a Community Place Plan - Module 12			
Karen McMinn-Davies	12/6/2025	19/6/2025	19/5/2025 – charged for but did not attend – ?to re-book?	26/5/2025 – did not attend – not charged for – ?to re-book?			